

Main Library Research Carrels: Same-Day Registration

Resource Sharing Trial Program (Now Open to Undergraduate Students)

1. Opening & Registration Timeline

Day Type	Opening Time	Queue Ticket Issue	Processing Starts
Monday to Friday	08:00	From 08:00	08:20
Saturday & Sunday	09:00	From 09:00	09:20
Summer Vacation	09:00	From 09:00	09:20

2. Fixed Time Slots Allocation

Mon - Fri (3 Slots)	Sat & Sun (3 Slots)	Summer Vacation (2 Slots)
Slot 1: 08:30 - 12:30 Slot 2: 13:00 - 17:00 Slot 3: 17:30 - 21:30	Slot 1: 09:30 - 13:00 Slot 2: 13:30 - 17:30 Slot 3: 18:00 - 21:30	Slot 1: 09:30 - 13:00 Slot 2: 13:30 - 17:30 (Closed at night)

3. Regulations for On-Site Registration

- **Available Capacity:** A total of

2 carrels

 are reallocated daily for same-day walk-in use and advanced booking of the day.
- **Ticket Issuance:** Queue tickets will be distributed at **Counter No. 1** at the time of library opening. **Limit 1 ticket per person per day**. Tickets are mandatory for both immediate walk-ins and same-day advanced bookings.
- **Registration:** Present your valid **NCKU ID card or Student ID card** at **Counter No. 1** when registration starts. Applications will be processed strictly by numerical order.
- **No-Show Policy:** If a number is called **3 times with no response**, or if the ticket is lost, the ticket becomes invalid. The slot will immediately be passed to the next eligible user in queue.
- **Check-In & Forfeiture:** Approved users must check in at the 1F Service Desk with their ID card **within 20 minutes** of their scheduled slot. **Late arrivals will result in immediate cancellation**, and the slot will be released to other walk-in users.