National Cheng Kung University Library Guidelines for Use of Electronic Resources

I. These rules are formulated to regulate the National Cheng Kung University Library (hereinafter referred to as the "Library") operation regarding to electronic resources management and related services.

II. These rules are applicable to all electronic resources, including databases, e-journals, e-books and other electronic media.

III. The faculty, staff and students of the University shall use the Library's electronic resources in the following manners, except those whose use is specifically authorized by another contract:

1. Connect to the Internet in legally authorized IP address ranges through a campus network.

2. Connect to the Internet by using ID/Password.

3. Connect to the Internet through SSL VPN from off-campus.

4. Use electronic resources at the e Resources Hub in the Library.

IV. Unless other regulations apply, visitors are allowed to use electronic resources as a walk-in user at the e Resources Hub in the Library.

V. The rules for the use of the e Resources Hub shall be handled in accordance with the rules for National Cheng Kung University Library Rules for Use of Facilities.

VI. Readers shall obey Copyright Act and electronic resource related regulations while using e-resources for personal academic researches or teaching purposes only. The following behaviors are prohibited:

1. Download and print data continuously, massively, and systematically with any method or software.
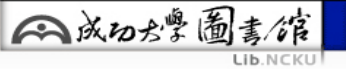
2. To upload and publicize online a legally protected publication without the consent of the copyright owner.

3. To allow others to use your account number or to use another person's account number to access electronic resources.

4. Engage in commercial behavior, or establish illegal websites for the public to download protected works.

5. To be implicated in any act that infringes intellectual property rights.

6. To engage in any activity that is illegal or irrelevant to education or research.

Any of the violations above shall be dealt with in accordance with the National Cheng Kung University Library Rules for Reader Violations.

VII. If a reader's personal account and password is compromised or hacked, and led to continuous, considerable and systematic file download or data export, readers' right to use electronic resources will be suspended during the period from notification of resetting password until reader's completion of such change.

VIII. A number of 5 or upwards 5 university faculties, staffs or students can apply for an electronic resource training course. The applicants shall make a reservation 5 working days in advance. For customized courses, the applicants shall make a reservation 2 weeks in advance. The course schedule will be announced by the Library.

IX. These rules shall be approved by the Library Affairs Meeting and submitted to the University Library Committee to go into effect. Any revisions shall be processed accordingly.

These rules were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese always takes precedence.