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標準書名稱：參考資料借出登記表

制定單位：圖書館資訊服務組

本表單所蒐集之個人資料，將用於辦理參考資料借出登記業務之處理與利用，蒐集之資料將依個人資料保護法相關規定處理。當您填寫本表單之個人資料時，即視為您已了解上述相關內容，並同意本館蒐集、處理及利用您的個人資料。

Your personal data written in this form will be collected and used to reference resources borrow & return by NCKU Library. Your personal data will be used under the constraint of Personal Data Protection Act, and NCKU Library issues its statement of personal data protection and collection agreement to notify you of your responsibilities and rights and solicit your consent to the collection, processing and use of your personal data by NCKU. Your submission of this application form indicates that you have read, understood and accepted the contents set forth above.



參考資料借出登記表 Reference Resources Borrow & Return

姓名(Name)：		電話(Tel.)：	
系別/單位(Dept.)：		證號(ID no.)：	
登錄號(Accession no.)	書 名 (Title)	索書號 (Call no.)	
借出日期(Borrow Date)：			
歸還時間(Return Date & Time)：			
逾期時數(Overdue hr.)：		逾期罰款(Overdue fine)：	

備註 Note：

欲借閱參考資料，請於閉館前一小時內至參考櫃台填寫此表辦理，並於次一開館日開館後一小時內歸還，逾期每件每小時須繳納 5 元罰款。

Reference materials could be checked out in one hour before library close, and should be returned in one hour after library open on the next service day. Overdue fine: NT\$5 / 1 item / 1 hour.