**NCKU Library Open Access Journals Article Processing Charge Subsidy Service Application Form**

The purpose of the service is to encourage researchers to publish articles via open access journals. NCKU Library provides support of article processing charge(APC). There are NTD$20,000 limited and NTD$ 50,000 limited subsidy for one article per researcher every year. The application will be processed in chronological sequence. If budget runs out, we will close the application this year. Researchers have to agree to provide a brief abstract (150 words) for the library and allow the library to post researchers’ supporting information on related library website after acquiring the APC subsidy.

**** Once you apply for the APC subsidy service indicates that you have read, understood and accepted all contents in the form. **Signature：**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- |
| **Personal Data** | Name | 　 | NCKU ID | 　 |
| Department | 　 | National ID number/ARC ID\* | (Only for accounting system) |
| Position | 　 | ext. number | 　 |
| Apply subsidy | □Maximum NTD$20,000□Maximum NTD$50,000 | E-Mail | 　 |
| **Article** | Article Title | 　 |
| Journal Full Name | 　 |
| Journal ISSN | 　 |
| APC\*(with currency) | 　 | Payment Date | 　 |
| **NSTC Project** | Did you hold NSTC\* Project? | □Yes(please fill out the form below) □No |
| Project Name | 　 |
| Project Year | 　 | Project Year | 　 |
| Principal Investigator | 　 | Principal Investigator | 　 |
| **Other subsidy** | * **Total amount of subsidies from NCKU is not allowed to be in excess of APC (the actual amount of NTD).** Did you use other funding or subsidies to pay for this article?

□Yes (the purchase form from NCKU accounting system is required).□No |
| **This area is for librarian.** |
| **Received Date：　　　　 Data Check： □ Personal Data □ Article □ NSTC Project** |
| □Maximum NTD$20,000 subsidy | □＿＿＿＿ (Year) Impact Factor (>4): or□＿＿＿＿ (Year) belong to Q1:Rank area: |
| □Maximum NTD$50,000 subsidy | □＿＿＿＿ (Year) Impact Factor (>15):  |
| □Other Condition | □Open Access | □NCKU | □first author □corresponding author |
| □Article type is: □ Original article □ Review article |
| □One of the data dose not correspond with requirement.Reason： |
| **核定補助金額Final Subsidy Amount(NTD)：** |
| Other information： |
| **會計編號： 請購單號：** |
| **經辦人 單位主管 館長** |
|

111.01.14version for English

\*ARC ID = Alien Resident Certificate ID

\*APC = Article Processing Charge
\*NSTC : National Science and Technology Council

**NCKU Library Personal Data Collection Agreement**

According to the Personal Data Protection Act, National Cheng Kung University Library (hereinafter as NCKU Library) issues its statement of personal data protection and collection agreement to notify you of your responsibilities and rights and solicit your consent to the collection, processing and use of your personal data by NCKU.

**Your signature below indicates that you have read, understood and accepted the contents set forth in this agreement.**

1. **Basic Data Collection, Renewal and Management**
2. NCKU Library will collect, process, and use your personal data in accordance with the Personal Data Protection Act and relevant laws and rules enacted in Taiwan, the Republic of China.
3. Please provide your accurate, latest and complete personal data.
4. Your personal data collected by NCKU Library to facilitate its administration includes the information in the columns marked as required on the form.
5. Please inform NCKU Library of any change to your personal data to maintain the latest information.
6. You may lose certain rights or benefits if you provide incorrect, untrue, outdated or incomplete information.
7. According to the Personal Data Protection Act (ROC), you are entitled to make the following requests:
	1. To check or review the collected data.
	2. To receive a photocopy of the collected data.
	3. To supplement or revise the collected data.
	4. To cease the collection, processing or use of the collected data.
	5. To delete the collected data.

However, NCKU Library may reject your requests in order to meet the administrative needs of its offices and institutes. Moreover, should you suffer any losses due to such requests, NCKU shall not be held responsible for any compensation.

1. **Purpose of Personal Data Collection**
	* 1. NCKU Library collects your personal data to meet the needs of library administration.
		2. We will solicit your consent in a written form in advance before using your personal data to serve a purpose other than the one specified in Item (I) of this article. While you may refuse to provide your personal data to NCKU Library, you may lose certain rights or benefits as a consequence.
		3. From this date onward, NCKU Library will use your personal data to handle the following matters:
		4. Part-time student assistant application, identity confirmation, contact and notification.
		5. Part-time student assistant data filing and maintenance.
		6. Part-time student assistant management and assessment.
2. **Basic Information Security**

Should your personal information be stolen, disclosed, altered or infringed upon due to the violation of

the Personal Data Protection Act by NCKU Library, the occurrence of any natural disasters, incidental changes or other unavoidable circumstances, NCKU Library shall inspect the cause and inform you by phone, mail, email or website notice.

1. **Validity of Agreement**
2. Your signature on this agreement indicates that you have read, understood and accepted its contents.
3. NCKU Library is entitled to amend the contents of this agreement, and any amendments will be publicized on the NCKU Library website. Should you disagree with any amendments, please exercise your right to request that NCKU Library discontinue to collect, process or use your personal data according to Item VI of Article I. Otherwise, you are considered to have agreed to the amendment.

**V. Governing Law and Jurisdiction**

The interpretation and applicability of this agreement shall be governed by the law of the Republic of China. Any disputes arising out of or relating to this agreement shall be submitted to Tainan District Court as the court of the first instance jurisdiction.

Note: *The contents of this agreement were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese always takes precedence.*

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| **Before submitting application, please check the required documents again.** |
| **□All documents requires “This is only certification” (「與正本相符」或「此為唯一憑證」 ) and signature.** |
| □**This application form** | □**Invoice from publisher** | □**Proof of payment (e.g. credit card bill)** | □**Full article** |
| **＊The documents below is required, depending on the different situations.** |
| * Letter of acceptance of the paper. (If article has not published yet, it is required.)
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| * NSTC Funding list.(國科會計畫經費核定清單) (If you hold the NSTC project, it is required.)
 |
| * The purchase form(請購單)about other funding subsidies from NCKU accounting system. (If you have applied other funding subsidies, it is required.) （請購單請自成大經費系統列印，無須經過核章程序)
* 支出科目分攤表/支出機關分攤表 (If you have applied other funding subsidies, it is required.)
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